 **MINUTES**

 **Parks Advisory Board Meeting**

 **11:00 AM- June 24, 2021**

 Ring Mountain Event Center

 716 FM 289 Comfort, TX 78013

The Parks Advisory Board of Kendall County was called to order on Thursday, June 24, 2021, at 11:02 AM, at the Ring Mountain Event Center, 716 FM 289 Comfort, TX 78013, with the following members present:

**Board Present:** Jonathan Piper (Precinct 1)

 Frederick Cook (Precinct 1)

 Dale Bransford (Precinct 1)

 Jed Mazour (Precinct 2)

 Maritza Gonzalez-Cooper (Precinct 2)

 Patricia Ptak (Precinct 3)

 Brad Gessner (Precinct 4)

 Andrew Robinson (Precinct 4)

**Board Absent:** Brent Evans (Precinct 2)

**Staff Present:** Parks Director, Daniel Vetter

 Administrative Manager, Joe Reissig

1. **Call to Order**

Maritza Gonzalez-Cooper, Chair

1. **Public Comments**

No one wished to address the Parks Advisory Board.

1. **Announcements/Reminders**

No announcements were made.

1. **Approval of Minutes**

1. Adoption of Minutes

Motion to adopt minutes from May 20, 2021

Chair of the Parks Advisory Board Maritza Gonzalez-Cooper moved to approve the minutes, with Andrew Robinson seconding the motion. Passed by the following voters:

Ayes: Chair of the Parks Advisory Board Maritza Gonzalez-Cooper, Vice Chair of the Parks Advisory Board Dale Bransford, Jonathan Piper, Jed Mazour, Andrew Robinson, Brad Gessner, Fritz Cook, and Patricia Ptak.

1. **Staff Report**

*1. Traffic Counts*

Administrative Manager Joe Reissig provided updates on the traffic counts for each park from May 12, 2021 to June 23, 2021.

*2. Disc Golf Course Update*

Parks Director Daniel Vetter provided updates on the progress of the disc golf course located at Joshua Springs Park and Preserve.

*3. Winter Storm Update*

Parks Director Daniel Vetter provided updates on the completion of restroom restorations at Joshua Springs Park and Preserve.

1. **Consideration and Action**

*1.* *Establish groups for natural resources, Parks Master Plan, and 501c3*

The members of each focus group are as follows: Natural Resources- Brent Evans, Jonathan Piper, and Andrew Robinson / Parks Master Plan- Jed Mazour, Fritz Cook, and Brad Gessner / 501c3- Maritza Gonzalez-Cooper, Patricia Ptak, and Dale Bransford

*2. Conduct a workshop with the Commissioners Court*

The Parks Advisory Board proposed July 22, 2021 to conduct a workshop with the Commissioners Court pending the courts availability.

*3. Partner with Comfort Area Foundation*

No action was taken.

*4. Schedule next advisory board meeting*

The Parks Advisory Board approved July 22, 2021 for the next meeting.

1. **Other Business**

*1. Parks Master Plan Updates*

Parks Director Daniel Vetter provided updates on the current status of the Parks Master Plan

*2. Comfort Park Maintenance Agreement*

Parks Director Daniel Vetter reviewed the maintenance agreement with the advisory board. Fritz Cook suggested to include hours of operation under Section 9(i) Maintenance Terms- Restrooms.

*3.Bond Election Poll*

The board discussed strategic planning for park land acquisition on future bond elections.

*4. Budget FY 2022*

Parks Director Daniel Vetter provided updates on the Parks Department FY 21/22 Budget

*5. Comfort Vision 2050 Parks Recommendations*

Brad Gessner discussed opportunities for public parking and river access to Cypress Creek near county owned property.

*6. Awareness for Parks*

Patricia Ptak discussed future plans to create awareness of Kendall County parks by focusing beginning efforts of highlighting Joshua Springs park and Preserve.

1. **Future Agenda Items**

Utilizing social media platforms to highlight Kendall County parks.

1. **Adjournment**

Maritza Gonzalez-Cooper, Chair adjourned at 12:41 PM.